

How to Read & Understand Quickbook Reports

Are you diligently entering all your data into Quickbooks, printing reports but don't understand how to read them?

If you answer yes – then come along to this session, where you will learn to:

- Define the terms, assets, liabilities, income and expenses
- Recognise a profit and loss statement versus balance sheet
- What standard reports should be printed each month
- How to read these reports and interpret how your business is performing
- Calculating various ratio's to compare trading years

Renae Skipworth - Accountant, specialises in assisting small business owners to streamline their in-house accounting processes to ensure accurate financial information.

Online bookings www.bec.org.au

Date: Thursday 20 May 2010
Time: 9.30am - 11.30pm
Cost: \$22.00
RSVP: Tuesday 18 May 2010

Venue: Inner West BEC Training Room
Adelaide University Research Park
30 - 32 Stirling Street
Thebarton

HOW TO READ & UNDERSTAND QUICKBOOK REPORTS REGISTRATION FORM

This section will also act as a tax invoice when forwarding a payment

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For online bookings go to www.bec.org.au

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